

January 31, 2024

The regular meeting of the Board of Commissioners of the Westbury Water District and the Westbury Fire District was held at their office at 160 Drexel Avenue, Westbury, New York on Wednesday January 31, 2024, at 4:00PM.

P R E S E N T
COMMISSIONERS

Rodney Caines	John Ingram, Superintendent
Barry Green	Matt Dinuzzo, Chief of Water Plant Operations
Kelby Then	Felicia Corsiglia, Business Manager
	Randee Watson, Supervisor of Fire District Operations
	District Engineer, Phil Sachs
	District Counsel Mike Ingham
	District Resident Chester McGibbon

The meeting was called to order by Rodney Caines, Chairman of the Board of Commissioners.

The previous minutes were approved.

The Board received a request from the Westbury Youth Soccer Club to use the ball field for home games starting in March. Approved.

The Board received a request from Joseph Gagliardo for summer help. He is a returning employee. Approved.

The Board approved a proposal from Dvirka & Bartilucci to be on call for GIS Services for 2024 in the amount of \$5,000.00.

Matt reported that the generator at Well 16 keeps tripping. A service call has been placed.

Saturday there was a main break and PSEG needed to come out and secure one of their poles before we could begin working. Kelby commended James' handling of the situation.

Matt reported that maintenance at all the well houses is nearly complete.

District Counsel reported that proof of the Water Districts easement on the LIRR property has been located.

Phil updated the Board on the various projects. Report attached.

THERE BEING NO FURTHER WATER DISTRICT BUSINESS TO DISCUSS, THE BOARD CLOSED THE WATER DISTRICT MEETING AND OPENED THE FIRE DISTRICT PORTION OF THE MEETING.

Randee reported that he will be able to purchase the needed SCBA Packs for about \$10-\$15k less than originally thought.

Randee reported that the EMS pants are in.

The Board received a letter from T Durnan reporting on the Board of officers meeting held on January 16, 2024. The following items were all approved:

1. The following members of H&L Company #1 have the indicated address changes.
Ex-Capt. Timothy Doyle, 60 Cherry Lane, Carle Place, NY 11514-1750 Cell #: 516-984-3244
Joseph T. Reardon, 117 Swan Lane, Levittown, NY 11756-4435 Cell #: 516-808-4406
2. Brian Cornell of Hose Co. #1 has resigned effective 12/31/23. (Captain Certification Attached)
As of 12/31/23, he had an attendance of 14.92% with silent alarms.
3. In a letter to the Commissioners from the Department, dated 10/23/23, it was noted that Robert M. Cankes of Hose Company #2 had resigned. As of the 10/31/23 Attendance Report, he had 8.16% with silent alarms. As such, Brian Cornell & Robert M. Cankes do Not receive Service Time Credit for 2023, which is in accordance with the following Department Bylaw::
Article II, Section 8 of the Department Bylaws which reads as follows:
"Any member who resigns or is dismissed from the Department and does not have his/her required percentage attendance current at the time of resignation or dismissal, shall not receive Service Credit for entire portion of the year leading up to the member's resignation or dismissal." New Section: 3/17/16
4. Brian Rosales of Hose Co. #2 is on the following Military Leaves for 2024:
01/20/24 to 01/21/24; 02/17/24 to 02/18/24; 03/08/24 to 03/10/24; 04/19/24 to 04/21/24;
05/02/24 to 05/05/24; 05/30/24 to 06/13/24; 06/14/24; 07/24/24; 08/17/24 to 08/18/24;
09/24/24.

The Board received a letter from T Durnan reporting on the Board of governors meeting held on January 23, 2024. Approved.

The attached vouchers for the Westbury Water District totaling \$41,848.33 and the Westbury Fire District totaling \$35,844.65 were approved for payment.

There being no further business to come before the Board, the meeting was adjourned.

BOARD OF COMMISSIONERS
WESTBURY WATER & FIRE DISTRICT

Kelby Then
Secretary

Engineer's Report
Prepared by D&B Engineers and Architects (D&B)

Drexel AOP

- Bi-weekly scheduling meetings continue with the prime contractors and subs. Cooperation is evident and has resulted in scheduling efficiencies and increased activity.
- AOP/GAC and Office Building Construction Update
 - AOP/GAC and Office Renovation Building fully weathertight minus the doors.
 - GAC Building mezzanine construction to start next week. Painting will occur the following week.
 - Lab station currently being installed and plumbed.
 - Sheetrock in office to be installed within the next 2 weeks.
- Switchgear equipment is expected in May/June. Equipment to be temporarily powered during the project term as required. Temp AOP power may be necessary to facilitate reactor commissioning/initial testing.
- NCFM has provided their requirements for Oxidizer storage permitting. D&B will prepare a proposal to address and include Spill Prevention Report and Chemical Bulk Storage for Hydrogen Peroxide so that all chemical permitting can be completed as testing and startup is performed.

Wells 10/14 AOP

- Discuss with District questions from our Hazardous Waste team regarding septic tank removal on the Well 14 site.
- BODR is under review by Nassau County and New York State Departments of Health. Comments received from NYS and D&B has responded to these comments on 1/16/24. Still awaiting comments from NC.
- Revised detailed design drawings and specs are being finalized (90%) and will be provided to NCDH and WWD by the end of next week.
- D&B has recently corresponded with EFC regarding our readiness to execute the project WIIA grant awarded to the project.

Well 16 AOP (No Update)

- D&B has recently corresponded with EFC regarding our readiness to execute the project WIIA grant awarded to the project.
- Reimbursement eligibility requires the project be constructed and approved for operation within 5 years of execution.
- D&B will prepare a likely project design and construction schedule to assist the District with initiating design. It will likely be appropriate to initiate BODR work in 2024.

Well 12 Provisional GAC treatment

- RJ's electrician expects to have all electrical switchgear equipment by March 6th, and expects to have all equipment installed and ready by March 15th to begin startup and testing of the GAC system.
- RJ installing a temporary electrical switch to begin installation of the new electrical service.
- D&B and RJ met with the District to finalize an approach on temporarily powering the facility.

Lead Service Inventory (No update)

- Proposal prepared by D&B for next steps recommended for improvement of lead service inventory prior to Oct 2024 submission date.
- We also included suggested strategies for targeted outreach to customers with unidentified service line materials.
- We have included effort to assist (as necessary) with inventory data management related to the potholing work, as well as review of water main projects, District properties, 3TC service work, and other peripheral recent District distribution/service activities.

PFAS Tracking Assistance (No update)

- New data will be presented as received.

Well 15/18 GAC

- BODR has been submitted to NCDH and NYSDOH for review and comment. Comments will be responded to as received.
- Submission of 60% design documents for District review and comment projected in April.

GIS

- Ongoing tap card and GIS development and updates based upon distribution system maintenance, as requested by District.
- D&B submitted our annual GIS service proposal for maintenance/update services, as needed.
- D&B to perform informational presentation on the District's GIS.

3TC

- D&B provided a draft response/request letter to request an entry permit for asset inspection.

Grant Funding Opportunities

- It has been announced that another funding round for WIIA opens in February.
- BIL awards for recent grants are coming in now. Westbury applied for water main work, lead elimination, and Phase 2 improvements at State Street.