

March 6, 2024

The regular meeting of the Board of Commissioners of the Westbury Water District and the Westbury Fire District was held at their office at 160 Drexel Avenue, Westbury, New York on Wednesday March 6, 2024, at 4:00PM.

P R E S E N T
COMMISSIONERS

Rodney Caines	John Ingram, Superintendent
Barry Green	Matt Dinuzzo, Chief of Water Plant Operations
Kelby Then	Felicia Corsiglia, Business Manager
	Randee Watson, Supervisor of Fire District Operations
	Chief LaShaun Carr
	Assistant Chief Timothy Stewart
	Assistant Chief PJ Webber
	District Engineer Phil Sachs
	District Counsel Mike Ingham
	District Resident Chester McGibbon

The meeting was called to order by Rodney Caines, Chairman of the Board of Commissioners.

The previous minutes were approved.

The Board reviewed the Bank Balances, Account Trial Balance and the Year-to-Date Budget Reports for the Water and Fire Districts.

The Board reviewed the pumpage for February.

Matt reported that he was still waiting for the LIRR to grant access to make the necessary repairs on their property. Maintenance is being done on all the Wells and The District property. The IT rack will be moved and installed in the office soon. The District electrician will be running cables soon.

Phil updated the Board on the various projects. Report attached. The Board signed copies of a Grant proposal and a tank inspection proposal from Dvirka & Bartilucci.

THERE BEING NO FURTHER WATER DISTRICT BUSINESS TO DISCUSS, THE BOARD CLOSED THE WATER DISTRICT MEETING AND OPENED THE FIRE DISTRICT PORTION OF THE MEETING.

Randee presented The Board with an updated quote from South Shore for the SCBA packs.

Randee presented The Board with information regarding a SAFER Grant. Approved to move forward with applying for said grant.

Randee presented The Board with information regarding Lifetime Department Membership. Approved.

Rockville Center has requested to use on of our trucks as a loaner while theirs is being repaired. Approved.

The attached vouchers for the Westbury Water District totaling \$64,491.06 and the Westbury Fire District totaling \$50,000.09 were approved for payment.

There being no further business to come before the Board, the meeting was adjourned.

BOARD OF COMMISSIONERS
WESTBURY WATER & FIRE DISTRICT

Kelby Then
Secretary

Engineer's Report
Prepared by D&B Engineers and Architects

Drexel AOP

- Bi-weekly scheduling meetings will be suspended for the time being as discussed with the District. Bi-weekly construction progress meeting will continue.
- AOP/GAC Construction Update
 - AOP/GAC building painting is fully complete.
 - Waiting on National Grid to furnish and install meter/header arrangement. Natural gas piping from the street to the meter/header location and from the meter/header location to the generators is installed. Just waiting for National Grid to finish meter/header arrangement. They indicated that this would be complete in a few weeks. Then we can start-up, load test and commission the generators.
 - Pre-fabricated electrical enclosure has been installed. Eldor to install interior electrical equipment as it is delivered.
 - Chlorinators, small diameter piping and lab station work is on-going.
- Office Renovation Construction Update
 - We are continuing to push for an end-of-March move in date.
 - District has begun coordination with their IT consultant to relocate the IT rack. D&B asked District to invite the IT consultant to the next construction progress meeting.
 - Heating and HVAC equipment is installed and ready to be tested.
 - Bathroom and lobby need to be completed before we open office.
 - District has secured new office furniture and it is ready to be moved in with about 2 days notice.
 - May need to furnish and install temporary storefront door and customer counter.
- Office Addition Construction Update
 - 99% of sheetrock is installed. Need to touch up some spots and finish kitchenette soffit. Painting should begin next week.
- Switchgear equipment is expected in May/June. Equipment to be temporarily powered during the project term as required. Temp AOP power may be necessary to facilitate reactor commissioning/initial testing.
- D&B preparing a proposal for NCFM compliance items with regard to oxidizer storage.

Wells 10/14 AOP

- BODR and detailed design is under review by Nassau County and New York State Departments of Health. We have received and addressed comments on the BODR from the State and County. No comments yet on the detailed design. No approval yet on BODR.
- Discuss proposed bid date of April 30, 2024.
- Well 14 site SCADA antenna work plan and phasing will be discussed.
- Well 10 utilization during the term of construction will be discussed.
- NYSDEC has reviewed and provided an acknowledgement letter for SWPPP for the project. This will be included as an Appendix in the spec.

Well 16 AOP

- Grant funding window for BIL is open. D&B has prepared a proposal to apply for BIL grant funding to supplement existing 3M award.
- D&B has prepared a likely timeline for design/construction. Considering 5-year term to complete/close out construction for grant eligibility, D&B recommends project and permitting initiation in early summer of 2024.
- D&B to prepare a proposal for District consideration.

Well 12 Provisional GAC treatment

- RJ's electrician expects to have all electrical switchgear equipment by March 6th, and expects to have all equipment installed and ready by March 15th to begin startup and testing of the GAC system.
- RJ's electrician expects to have the main disconnect prior to needing the temporary fused switch.
- RJ coordinating with PSEG to have the transformer and switch installed as soon as possible.

Lead Service Inventory (No update)

- Proposal prepared by D&B for next steps recommended for improvement of lead service inventory prior to Oct 2024 submission date.
- We also included suggested strategies for targeted outreach to customers with unidentified service line materials.
- We have included effort to assist (as necessary) with inventory data management related to the potholing work, as well as review of water main projects, District properties, 3TC service work, and other peripheral recent District distribution/service activities.
- D&B has been discussing Swordfish electromagnetic technology for inventorying unknown services.

PFAS Tracking Assistance (No update)

- New data will be presented as received.

Well 15/18 GAC (No update)

- BODR has been submitted to NCDH and NYSDOH for review and comment.
- Nassau County has provided review comments on January 22. D&B is reviewing/responding to these now.
- Submission of 60% design documents for District review and comment projected in April.

GIS (No update)

- Ongoing tap card and GIS development and updates based upon distribution system maintenance, as requested by District.

3TC

- District and D&B has submitted the draft entry permit request along with request for emergency access.
- Considering the presence of the easement, access to the Districts assets may have to be made for repairs as we await LIRR's review and response.

Storage Tank Sanitary Inspections

- D&B has presented a proposal for bi-annual storage tank inspection and reporting.

NYSDEC Conservation Program Reporting

- Can D&B assist with reporting and filing?