

May 1, 2024

The regular meeting of the Board of Commissioners of the Westbury Water District and the Westbury Fire District was held at their office at 160 Drexel Avenue, Westbury, New York on Wednesday May 1, 2024, at 4:00PM.

P R E S E N T  
COMMISSIONERS

Barry Green  
Kelby Then

John Ingram Superintendent  
Matt Dinuzzo, Chief of Water Plant Operations  
Felicia Corsiglia, Business Manager  
Randee Watson, Supervisor of Fire District Operations  
District Engineer Phil Sachs  
District Counsel, Mike Ingham  
Lt. Craig Stewart  
Ex Chief John Bartunek  
Ex Captain Mike Rice  
Chief LaShaun Carr  
Assistant Chief Timothy Stewart

The meeting was called to order by Barry Green, Acting Chairman of the Board of Commissioners.

The previous minutes were approved.

The Board reviewed the Bank Balances, Account Trial Balance and the Year-to-Date Budget Reports for the Water and Fire Districts.

The Board reviewed the pumpage for April.

The Board executed Town of North Hempstead vouchers for the various bonded projects.

The Board received a request for summer employment. Approved.

The Board received a thank you from the soccer club that is using our field.

Matt reported that there were 4 leaks in the last week and a half.

Matt reported that we will be moving into the new office space in the next week or so.

Monday Westbury will be participating in the best tasting water contest.

Phil updated the Board on the various projects. Report attached.

The District received a letter from the NCFP EMS Academy complimenting the District on their response and handling of the recent main break in their parking lot.

THERE BEING NO FURTHER WATER DISTRICT BUSINESS TO DISCUSS, THE BOARD CLOSED THE WATER DISTRICT MEETING AND OPENED THE FIRE DISTRICT PORTION OF THE MEETING.

The Board received a letter from T Durnan reporting on the Board of Officers meeting held on 04/16/24. The following items were all approved:

1. The membership application of Michael R. Johnson, of 1165 Howard Drive, Westbury Into Hose Co. #1, was recommended. BADGE # 353
2. The membership application of Nicholas J. Johnson, of 1165 Howard Drive, Westbury into Hose Co. #1, was recommended. BADGE # 353
3. The membership application of Alisa M. Desire, of 915 Park Ave., Westbury, into the WFD Rescue Squad as a Non-Fire EMS Member, was recommended. BADGE # 511
4. Oscar Osorio of Hose Co, #1 was on Military Leave 02/24/24 to 02/25/24 and also 03/22/24 to 03/24/24.
5. Francisco Bove of Hose Co. #1 is on a Leave of Absence 01/03/24 to 07/03/24, as he will be in the NYPD Academy.

Randee reported that PESH was in for their final inspection and the inspector informed him that we are following all rules and regulations. In fact, the inspector commented that WFD has the least violations/issues he has seen.

Randee reported that 962 was involved in a minor fender bender.

The attached vouchers for the Westbury Water District totaling \$56,808.19 the Westbury Fire District totaling \$8,150.40 were approved for payment.

There being no further business to come before the Board, the meeting was adjourned.

BOARD OF COMMISSIONERS  
WESTBURY WATER & FIRE DISTRICT

Kelby Then  
Secretary

**Prepared by D&B Engineers and Architects (D&B)**

Drexel AOP

- Office Renovation Construction Update
  - The District plans to move staff into the open office area this week or late next week depending on customer counter installation. Customer counter to be delivered tomorrow.
  - Office addition (lounge) has been painted, bathrooms are tiled and flooring is complete. Bathroom partition delivery projected May 20 and doors projected May 6.
- AOP/GAC Construction Update
  - Nat Grid has delayed shop-welded meter header and is now expected in about 4 weeks. Generator startup and testing can then be accomplished.

- Trojan is scheduled for initial commissioning for June 10. Eldor to finish all interconnecting cabling and wiring before then.
- D&B has requested a Teams meeting with Eldor and UEP to determine fabrication schedule for principal electrical equipment. This is now the critical path for treatment startup/operation. UEP has been unresponsive, and a delay letter has been issued to Eldor. All contractors have been notified that we are moving forward with phased/temporary power arrangement to continue with construction progress.
- Web plans to pour concrete curbs May 6 – May 8. Once that is complete and the District is moved into the office, Web will remove temp office trailers and may begin field/grass restoration as weather allows.
- D&B has inspected peroxide tanks and is in the process of registering tanks with the DEC and preparing a new Spill Prevention Report for the Drexel Ave facility.

#### Wells 10/14 AOP

- BODR and detailed design are under review by Nassau County and New York State Departments of Health. Based on latest correspondence with State and County, approval of detailed design is expected shortly.
- Drywell closure plan and discharges to drywells has been approved by the EPA.
- Internal QA/QC is finishing up and we are set to bid 5/7. Advertisement sent to Felicia for publishing.
- D&B will coordinate with John and Matt for (non-mandatory) pre-bid meeting. Front end requires site visit for bid.

#### Well 16 AOP

- D&B is preparing the BIL application for early June submission and will coordinate with District for necessary items for grant funding application.
- D&B will prepare a detailed design/permitting proposal for District consideration.

#### Well 12 Provisional GAC treatment

- GAC media delivery and installation have been completed.
- Well is being blown off in anticipation for collection of analytical sampling.
- Testing, sampling, and regulatory certification are set to proceed.

#### Lead Service Inventory (No update)

- Lead service inventory due in Oct 2024. Other critical and related submissions and strategies will be identified and discussed as date approaches.

#### PFAS Tracking Assistance (No update)

- New data will be presented as received.

#### Well 15/18 GAC

- BODR has been submitted to NCDH and NYSDOH for review and comment.
- NCDH has provided comments on BODR and D&B has responded.
- Submission of 60% detailed design documents for District review and comment projected within next 2 weeks.

#### GIS (No update)

- Ongoing tap card and GIS development and updates based upon distribution system maintenance, as requested by District.

#### Storage Tank Sanitary Inspections

- D&B anticipates scheduling the tank climbs/inspections with Matt for this month, with reports following in June.